

Minutes of the 1st Management Committee Meeting of the COST Action

CA21167 Universality, diversity and idiosyncrasy in language technology (UniDive)

Brussels, 23/09/2022

1) Agenda and Materials.....	2
2) Participants and Hosting Team.....	2
3) Relevant Information to the Management Committee	2
4) COST Action Café and debriefing	3
5) Pre-requisites for the Decision Making	10
6) Decisions by the Management Committee	10
a. Election of the Chair and Vice-chair and selection of the Grant Holder (Scientific Representative).....	10
b. Decision on the other mandatory leadership positions	10
c. Core Group and delegations of power	12
d. Overview of WG applications	12
e. Proposal for Work and Budget Plan (GP goals, budget allocation to activities) 12	
f. Options for the next MC meeting and calls for grant applications	13
g. Any other Business	13
List of Annexes.....	13
ANNEX 1 – MEETING ATTENDANCE LIST	14
ANNEX 2 - GROUP PICTURES.....	18

ACTION Status

- CSO approval: 27/05/2022
- Start date: 23/09/2022

1) Agenda and Materials

The Objective of the MC1 meeting is to :

- Take ownership of the Action challenge
- Networking and community building
- Bring everyone to the same level of knowledge on COST
- Develop Action structure, methodology and planning

The meeting agenda is described below:

- I. Welcome and Frame
- II. Getting to know each other
- III. COST presentation
- IV. Presentation of the Action by the Action Chair candidate & Discussion
- V. COST Action Café (breakout discussions, 3 rounds of 20 min)
- VI. COST Action Café (debriefing)
- VII. Decisions by the Management Committee
 - a. Election of the Chair, Vice Chair, and Grant Holder Scientific Representative
 - b. Decision on other leadership positions
 - c. Agreement on the Action Structure
 - d. Core Group and delegations of power
 - e. Overview of WG applications
 - f. Proposal for Work and Budget Plan (GP goals, budget allocation to activities)
 - g. Options for next MC meeting (dates/locations) and calls for grant applications
 - h. Any other relevant Business
- VIII. Closing

The slides presented by the hosting team and the notes from break-out sessions produced by the participants during the meeting, as well as the group picture, were distributed by email to all MC Members (independently of MC1 meeting participation) together with these Minutes.

2) Participants and Hosting Team

The meeting was organised following a participatory methodology by the hosting team, consisting of Giuseppe Lugano (Action Science Officer), Andrea Tortajada (Action Administrative Officer) and Agata Savary (Action Chair Candidate).

Invited participants included Action MC Members, agreed WG applicants candidates for leadership positions, and young researchers, beneficiaries of the COST Leadership Programme. The full list of meeting participants, based on the signed attendance list, is included in Annex 1.

A group picture was taken with all participants (Annex 2).

3) Relevant Information to the Management Committee

In preparation to the MC1 meeting, the hosting team recommended the following readings and provided the MC with the link to the:

- Annotated rules for COST Actions
- Action Memorandum of Understanding (MoU)

During the meeting, the Action MC was introduced to the COST framework, COST Action management and the COST Action as described in the MoU with dedicated presentations by the hosting team. MC members were encouraged to formulate their questions and share their views and suggestions with colleagues.

4) COST Action Café and debriefing

For three rounds of the discussion, the participants were invited to join breakout rooms organised by Working Group topics and Management topics listed here after:

- WG1: CORPUS ANNOTATION (Rapporteur: Carlos Ramisch, FR)
- WG2: LEXICON-CORPUS INTERFACE (Rapporteur: Verginica Barbu Mititelu, RO)
- WG3: MULTILINGUAL AND CROSS-LINGUAL LANGUAGE TECHNOLOGY (Rapporteur: Joakim Nivre, SE)
- WG4: QUANTIFYING AND PROMOTING DIVERSITY (Rapporteur: Marie-Catherine de Marneffe, BE)
- Defining a Communication Strategy (Rapporteur: Daniel Zeman, CZ)
- Grant Awarding - Implementing STSMs and ITC Conference Grants (Rapporteur: Agata Savary, FR).

In each breakout room, a volunteer from the MC was appointed as Rapporteur. The outcomes of the discussions are summarized below.

The Management Committee will develop further the ideas by the MC2 meeting and in the upcoming months.

Discussion at MC1 meeting

Action Number:
Room Title: MARIE CURIE
Rapporteur(s): CARLOS PANISCH, ALEXANDER MARKOVIĆ
Meeting Participants interested in contributing to the topic: (Only for the groups discussing Grant Awarding, Science Communication plan and Stakeholder Engagement – WGs information on the e-COST platform.) GÜLŞEN, ALINA, OLESEA, ATUL, SOLANTA, LYLIA, VOULA, VRADIMIR, ALEKSANDRA, SIMON, CAROLE, KAJA, STELLA, ...
What is our main goal? <ul style="list-style-type: none"> - DEFINING THE SCOPE OF ANNOTATIONS - - II - ANNOTATION METHODOLOGIES - ANNOTATING FROM SEARCH OR WITH AUTOMATIC ANNOTATION - GETTING TO KNOW ALL ALL "UNIVERSAL" INITIATIVES OUT THERE - SHARING AND HANDS-ON ANNOTATION METHODOLOGIES & PRACTICES - STUDYING ANNOTATION CONSISTENCY WITHIN "UNIVERSAL" ANNOTATION PROJECTS - (MAYBE A DREAM) A CATALOGUE/WEBSITE LISTING ALL ANNOTATION LEVELS & GUIDELINES OR LINKS TO "UNIVERSAL" PROJECTS <p style="text-align: right;">} SCOPE</p>
How can we achieve it? <ul style="list-style-type: none"> WG 3 COULD HELP US WITH PRE-ANNOTATION TOOLS WG 4 COULD INFORM US ON HOW TO SELECT DATA & ENHANCE CORPORA - ASK PARTICIPANTS WHAT LEVELS OF ANNOTATION THEY WORK ON - SURVEY/QUESTIONNAIRE
Which resources do we need? (e.g. budget, use of networking tools, different expertise etc.) <ul style="list-style-type: none"> LINGUISTIC PROCESSING TOOLS THAT ARE READILY USABLE (OPEN-ACCES) & EASY TO USE & CENTRALISED
What are the next steps <ul style="list-style-type: none"> - LAUNCH A SURVEY/QUESTIONNAIRE TO ASK WG MEMBERS WHAT THEY ANNOTATE-LEVELS - COORDINATION/SYNC WITH OTHER WGS (see "HOW WE CAN ACHIEVE IT")

Figure 1: WG1 CORPUS ANNOTATION

Discussion at MC1 meeting

Action Number:			
Room Title:			
Rapporteur(s):			
<p>Meeting Participants interested in contributing to the topic: (Only for the groups discussing Grant Awarding, Science Communication plan and Stakeholder Engagement – WGs information on the e-COST platform.) Simón, Ivo, Crofana, Mihalco, Tuzgo, Nistora, Merguice, Voulo.</p>			
<p>What is our main goal?</p> <ul style="list-style-type: none"> • unification of lex. features • design & encoding of a new lexicon – corpus interface 			
<p>How can we achieve it?</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p>→ FLEXIS → ^{Stichtings} ^{computer} ^{10 loops} ²⁰⁰⁰⁰ ^{Min} ^{words} ^{data} ^{not} ^{direct} ^{→ open} ^{resource}</p> <p>art, text, audio, vid, images, paper, books, sp, text</p> <p>annotative platform - Spinoza</p> <p>LEXTAS - not free</p> <p>1000000000</p> <p>Task in Web: data of lexicon</p> <p>→ ^{lexicon} ^{deprecating} ^{copy} ^{into} ⁱⁿ ^{dict}</p> <p>→ ^{lexicon} ^{patterns} ^{an}</p> </td> <td style="vertical-align: top;"> <p>Hungarian - Poin</p> <p>Czechian ideas → annotated</p> <p>Ukrainian - corpus driven, challenges</p> <p>→ ^{orthography} ^{tokenization}</p> <p>- ^{lexical} ^{NWES}</p> <p>- ^{cross} ^{NLP} ^{structural} ^{annotation}</p> <ul style="list-style-type: none"> • ^{plan} ^{short} ^{time} ^{matrix} (1/4) • ^{best} ^{way} ^{to} • ^{def} ^{task} </td> </tr> </table>		<p>→ FLEXIS → ^{Stichtings} ^{computer} ^{10 loops} ²⁰⁰⁰⁰ ^{Min} ^{words} ^{data} ^{not} ^{direct} ^{→ open} ^{resource}</p> <p>art, text, audio, vid, images, paper, books, sp, text</p> <p>annotative platform - Spinoza</p> <p>LEXTAS - not free</p> <p>1000000000</p> <p>Task in Web: data of lexicon</p> <p>→ ^{lexicon} ^{deprecating} ^{copy} ^{into} ⁱⁿ ^{dict}</p> <p>→ ^{lexicon} ^{patterns} ^{an}</p>	<p>Hungarian - Poin</p> <p>Czechian ideas → annotated</p> <p>Ukrainian - corpus driven, challenges</p> <p>→ ^{orthography} ^{tokenization}</p> <p>- ^{lexical} ^{NWES}</p> <p>- ^{cross} ^{NLP} ^{structural} ^{annotation}</p> <ul style="list-style-type: none"> • ^{plan} ^{short} ^{time} ^{matrix} (1/4) • ^{best} ^{way} ^{to} • ^{def} ^{task}
<p>→ FLEXIS → ^{Stichtings} ^{computer} ^{10 loops} ²⁰⁰⁰⁰ ^{Min} ^{words} ^{data} ^{not} ^{direct} ^{→ open} ^{resource}</p> <p>art, text, audio, vid, images, paper, books, sp, text</p> <p>annotative platform - Spinoza</p> <p>LEXTAS - not free</p> <p>1000000000</p> <p>Task in Web: data of lexicon</p> <p>→ ^{lexicon} ^{deprecating} ^{copy} ^{into} ⁱⁿ ^{dict}</p> <p>→ ^{lexicon} ^{patterns} ^{an}</p>	<p>Hungarian - Poin</p> <p>Czechian ideas → annotated</p> <p>Ukrainian - corpus driven, challenges</p> <p>→ ^{orthography} ^{tokenization}</p> <p>- ^{lexical} ^{NWES}</p> <p>- ^{cross} ^{NLP} ^{structural} ^{annotation}</p> <ul style="list-style-type: none"> • ^{plan} ^{short} ^{time} ^{matrix} (1/4) • ^{best} ^{way} ^{to} • ^{def} ^{task} 		
<p>Which resources do we need? (e.g. budget, use of networking tools, different expertise etc.)</p> <ul style="list-style-type: none"> - access to ^{ethernet} & other infrastructure (10 loops missing) but ^{10 loops} is ^{enough} - all you need is one place + specifications, guidelines - training schools (theoretical + practical) - connections with ^{my} ^{related} ^{to} ^{other} ^{types} ^{of} ^{NWES} + ^{News} ^{Linguistics} - expertise brought into the network (identify if ^{first}) ↔ ^{surveys} ^{exp. yr} - ^{conf.} ^{orged} ^{by} ^{the} ^{action} & ^{for} ^{the} ^{action's} ^{benefit} - ELL 			
<p>What are the next steps</p> <ul style="list-style-type: none"> • surveys • STS Ms 			

Figure 2: WG2 LEXICON-CORPUS INTERFACE

Discussion at MC1 meeting

Action Number:	CA 21167 UniDive
Room Title:	WG3 MULTILINGUAL AND CROSS-LINGUAL LANGUAGE TECHNOLOGY
Rapporteur(s):	Joakim NIVRE
Meeting Participants interested in contributing to the topic: (Only for the groups discussing Grant Awarding, Science Communication plan and Stakeholder Engagement – WGs information on the e-COST platform.)	Gülşen Kristina Ivan Miryam Elva Victoria Anabela Tunga Csilla Gloria Maria Inna Nurit Tarja Olesea Oha Lilja
What is our main goal?	<p>Not only syntax (LD), also semantics – <u>framework</u>? Focus on low-resource languages – how defined? how selected? South African languages? Languages that are challenging for NLP? Data quality [Domain adaptation] Interoperability Low-resource depends on task – fewer resources for semantics? Are we bounded to parsing and MWI processing? Break out of the Wikipedia circle</p> <p>Networking goals Sharing of available technology for all languages Free, open source</p>
How can we achieve it?	<p>Data collection of sparse phenomena – crowdsourcing of idiomatic expressions Getting non-English resources from the start – reset our brains Transliteration ... – bottom-up approach Speech and text – for really low-resource languages Coordinate with W4 Experimental evaluation Understanding weaknesses of existing technology</p>
Which resources do we need? (e.g. budget, use of networking tools, different expertise etc.)	<p>Experts on low-resource languages ↳ Network {Corpora} – Data – Special <u>task force</u></p>
What are the next steps	<p>List of available resources – current survey Mapping languages and experts ↳ Experimental design ↳ Data sets and tools</p>

Figure 3: WG3 MULTILINGUAL AND CROSS-LINGUAL LANGUAGE TECHNOLOGY

Discussion at MC1 meeting

Action Number:
Room Title: QUANTIFYING AND PROMOTING DIVERSITY
Rapporteur(s): Marie-Catherine de Marnette
<p>Meeting Participants interested in contributing to the topic: (Only for the groups discussing Grant Awarding, Science Communication plan and Stakeholder Engagement – WGs information on the e-COST platform.)</p> <p>IVAN VULIĆ Tanja Samardžić KASA Đobrović Jolanda Koralaković Voula Giouli LISA OVLADI MAUREA BRUNOVIĆ Nunit Melnik Konnie van de Pleij Tunga Gungor Chloé Beaudin KRISTINA KOCIĆ STELIJANI MARJANTONOVIC</p>
<p>What is our main goal?</p> <ul style="list-style-type: none"> - quantifying diversity quantifying diversity (x different dimensions) Promoting diversity (target of promotion?)
<p>How can we achieve it?</p> <ul style="list-style-type: none"> - important to have a good collaboration between WGs (e.g. WG1 and WG4) - CLEAR DEFINITION OF DIVERSITY/UNIVERSALITY: FROM DIFFERENT POVS (LINGUISTIC, SOCIOLOGICAL...) - SURVEY OF EXISTING MEASURES - CLEAR EVALUATION METRICS
<p>Which resources do we need? (e.g. budget, use of networking tools, different expertise etc.)</p> <ul style="list-style-type: none"> - EXPERTISE FROM TYPOLOGISTS, FIELD WORKERS, SPEECH TECHNOLOGISTS - COMMUNICATION EXPERTS - CORPORATE FROM WG1
<p>What are the next steps</p> <ul style="list-style-type: none"> - to define the scope of the definition (DIFFERENT LEVELS OF DIVERSITY: INTER/INTRA/INTRA-FAMILY) - DEFINE THE LESS-RESOURCED LANGUAGES - METHODS TO DEAL WITH INCREPANCIES BETWEEN ORAL VS WRITTEN

Figure 4: WG4 QUANTIFYING AND PROMOTING DIVERSITY

Discussion at MC1 meeting

Action Number:	CA21167
Room Title:	TESLA ROOM / 5 / DISSEMINATION & COMMUNICATION
Rapporteur(s):	DANIEL ZEMAN
Meeting Participants interested in contributing to the topic: <i>(Only for the groups discussing Grant Awarding, Science Communication plan and Stakeholder Engagement – WGs information on the e-COST platform.)</i>	
<p> Kirilina de Floreux Gijbando Djeza Anouk Smuntzen Tom's Sumarto ELVA LEVA ATUL K. DUTTA GURUS CARRI ESTON Ivan Vulić Vladimir Cvetković ALINA WROBICKA SIMON KREK Lorraine van de Pels SINLIASI MARKANTONATOU </p>	
What is our main goal?	
<p>① Communicate between us</p> <p>② Dissemination</p> <p>③ REACH OUT TO THE OUTSIDE COMMUNITY OF NATIVE SPEAKERS (?) <small>(i.e. ENGINEERED-LANGUAGE COMMUNITIES THAT ARE HARDER TO REACH)</small></p>	
How can we achieve it?	
<p>① SLACK</p> <p>② MAILING LIST FOR INTERMED COMMUNICATION (find best mailing list)</p> <p>③ Web Page <small>(RESEARCH PEOPLE THAT DO FIELD WORK OR OTHER CSES THAT DO SIMILAR WORK)</small></p> <p>④ AFTER meeting (Stim... mandatory feed to the SC person)</p> <p>⑤ Position PAPER / META PAPER soon</p> <p>⑥ Reaching to other infrastructures (CLARIA, G-LENS...)</p>	
Which resources do we need? <i>(e.g. budget, use of networking tools, different expertise etc.)</i>	
<p>- Budget for paid version of SLACK</p> <p>- PEOPLE THAT CAN TAKE CARE OF MC POST-EDITING THE LESS-RESOURCES CAN</p>	
What are the next steps	
<p>- CREATE A SUB-TASK FOR COMMUNICATION WITH ENGINEERED COMMUNITIES</p> <p>- SEARCH AGREEMENTS WITH UNIVERSITIES FOR GRAD. STUDENTS TO TAKE CARE OF THE POST-EDITING</p> <p>- META PAPER?</p>	

Figure 5: Defining a communication strategy

Discussion at MC1 meeting

Action Number:	
Room Title: Grant Awarding	
Rapporteur(s): Apote Savary	
Meeting Participants interested in contributing to the topic: (Only for the groups discussing Grant Awarding, Science Communication plan and Stakeholder Engagement – WGs information on the e-COST platform.) Lionel van der Plas, Cristina Krstev, Anabela Bernardino, Athina Voulkani, Guljeet, Enayat, Atul Arora, Kishan Sojan, Nurit Melnic	
What is our main goal?	
<ul style="list-style-type: none"> - inclusiveness ^{more with STM} - spreading the world 	
How can we achieve it?	Challenges
<ul style="list-style-type: none"> - promote YRE more with STM - give priority to really active people - when discussing the criteria for a conference grant, the content should be: quality of the conference, outcomes being related to the action, covering not only one language unless it is a less-represented language - the application process must be very fast - think of calls for STM from the hosts (with a particular emphasis); then calls for calls announce it to the whole network, also beyond Europe - use STM for ambassadors (PhD students) 	<ul style="list-style-type: none"> - be careful about not overpromising - give priority to people who - in PHASEME, it was hard to get enough applicants - STM's have the minimum duration of 4 weeks - this can be too long people with young children - how to help those who need to know about the budget before the submission (maybe have an internal review with the Action) - young researchers might not dare asking for an invitation
Which resources do we need? (e.g. budget, use of networking tools, different expertise etc.)	
<ul style="list-style-type: none"> - a commission for monitoring or internal review (of abstracts, to decide if work is relevant) - For the action dissemination paper, find a project leader for each NLP venue (see ENLIP) 	
What are the next steps	Other ideas
<ul style="list-style-type: none"> - Publish a meta-paper (for dissemination grant) about the Action - review of best practices - state of the art - the water - what is missing for NLP evaluation to account for data and tasks - linguistic diversity - position paper (3) - Position paper about submission policies of NLP events to promote more diversity in languages involved in 	<ul style="list-style-type: none"> - can we organise a workshop Hackathon for languages with few resources (eg North Macedonia, Eastern-European languages)

Open Question:
- can disseminate grant fund publication costs in Open Source journals (yes, but under dissemination, not grant) (within the invoice)

Figure 6 : Grant Awarding

5) Pre-requisites for the Decision Making

With 32 parties (out of 35 represented in the MC) attending the MC1 meeting, the quorum was achieved, thus allowing the Management Committee to take valid decisions in accordance with the Annotated COST Rules.

6) Decisions by the Management Committee

a. Election of the Chair and Vice-chair and selection of the Grant Holder (Scientific Representative)

Decision 1: Prof. Agata Savary (France) was elected Chair

Decision 2: Dr. Daniel Zeman (Czech Republic) was elected Vice Chair

Decision 3: The MC selected Institute of Computer Science, Polish Academy of Sciences as Grant Holder Institution, represented at the MC by Dr. Alina Wróblewska.

Following Decision 3, the chairing of the meeting was taken over by the newly elected Action Chair.

b. Decision on the other mandatory leadership positions

Discussion on the leadership positions

The elected Action Chair, Prof. Agata Savary, introduced important points related to the election of mandatory and optional leadership positions:

- criteria for selecting leadership positions,
- the procedure of selecting candidates for leadership positions, i.e. WG leaders and WG co-leaders,
- the list of candidates for mandatory and optional positions.

The introduction is followed by the self-presentations of the candidates (e.g. affiliation, academic background, experiences essential to leading or co-leading the working groups, motivation) in the following order:

- Dr Marie-Catherine de Marneffe presents herself as the WG4 leader and Abigail Walsh as the WG4 co-leader,
- Prof. Joakim Nivre — the candidate for the WG3 leader,
- Dr Gülşen Eryiğit — the candidate for the WG3 co-leader,
- Dr Verginica Barbu Mititelu — the candidate for the WG2 leader,
- Dr Voula Giouli — the candidate for the WG2 co-leader,
- Dr Carlos Ramish — the candidate for the WG1 leader,
- Dr Kaja Dobrovoljc — the candidate for the WG1 co-leader.

Decision 4: The following participants were unanimously elected for mandatory and optional leadership positions:

- WG1 leader: Dr Carlos Ramisch (France, young researcher, m),
- WG1 co-leader: Dr Kaja Dobrovoljc (Slovenia, young researcher, f),
- WG2 leader: Dr Verginica Barbu Mititelu (Romania, f),
- WG2 co-leader: Dr Voula Giouli (Greece, f),
- WG3 leader: Prof. Joakim Nivre (Sweden, m),

- WG3 co-leader: Dr Gülşen Eryiğit (Turkey, f),
- WG4 leader: Dr Marie-Catherine de Marneffe (Belgium, f),
- WG4 co-leader: Abigail Walsh (Ireland, young researcher, f).

Prof. Savary indicates two open mandatory positions (i.e. Grant Awarding Coordinator and Science Communication Coordination) that should be filled in the first MC meeting (MC1), and some secondary WG co-leader positions to be filled in the future.

Discussion on filling the Science Communication Coordinator position

Two MC participants, Ms Olesea Caftanatov and Dr Anabela Barreiro, apply for the Science Communication Coordinator position and introduce themselves.

Prof. Savary initiates the discussion on the role and tasks of the Science Communication Coordinator. The following MC1 participants take part in the discussion: Dr Giuseppe Lugano (Science Officer) and Dr Anabela Barreiro. It was discussed whether the Science Communication Coordinator can be filled by a young researcher and whether it is possible to have a vice-coordinator. Dr Giuseppe Lugano informs the candidates that COST Academy organises trainings for the roles of Science Communication Coordinators. Prof. Savary suggests that Ms Olesea Caftanatov, as a young researcher, might take the role of the Action's Science Communication Coordinator and benefit from the COST training, while Dr Anabela Barreiro, having a rich experience from another COST Action, might e.g. take care of the visibility of the Action on social media.

Decision 5: Ms Olesea Caftanatov (Moldova, young researcher) and Dr Anabela Barreiro (Portugal) were unanimously elected as the official Science Communication Coordinator and Science Communication vice-Coordinator, respectively.

Discussion on filling the Grant Awarding Coordinator position

The discussion was initiated by Dr Nurit Melnik who asks Prof. Savary and Dr Giuseppe Lugano for explaining the tasks of the Grant Awarding Coordinator. They explain that this role consists in coordinating calls, reception of proposals, and decision making regarding COST grants. While the grant awarding criteria and procedures are defined by the Action MC (in line with COST rules), the Grant Awarding Coordinator sees to applying these procedures and keeping track of the deadlines.

The following MC participants apply for the position of Grant Awarding Coordinator and present themselves: Dr Nurit Melnik, Dr Atul Kumar Ojha and Dr Styliani Markantonatou. The Action Chair, Prof. Savary, proposes to fill the position of Young Researchers and Innovator (YRI) Representative at the same time and the proposal is accepted by the MC.

Decision 6: The MC unanimously agree on filling the following positions:

- Grant Awarding Coordinator: Dr Nurit Melnik (Israel)
- Grant Awarding Vice-Coordinator: Dr Styliani Markantonatou (Greece)
- Young Researchers and Innovator Representative: Dr Atul Kumar Ojha (Ireland, young researcher)

c. Core Group and delegations of power

Discussion on establishing the Core Group and rights and powers of MC

Prof. Savary's initial proposal is to establish the Core Group of 18 persons (or 14 persons if there will be only one co-leader for each working group), i.e. all mandatory roles, YRI Representative, and additional 8 or 4 WG co-leaders. She then introduces the rights and powers of the MC and the possibility of delegating some of them to the Core Group. The issues related to the initial proposal and delegation of power are discussed by Prof. Agata Savary, Prof. Joakim Nivre, Dr Anabela Barreiro, Dr Giuseppe Lugano, and Dr Carlos Ramisch.

Decision 7: The MC decides to establish the Core Group of 10 MC participants, i.e. Action Chair, Vice-Chair, GH Scientific Representative, WG leaders, Grant Awarding Coordinator, Science Communication Coordinator, and YRI Representative.

Decision 6: The MC agrees on delegating the following rights and powers of the MC to the Core Group:

- Approving/refusing WG applications
- Selecting event participants who will be reimbursed
- Adjusting the location and dates of activities (in close consultation with the Local Organizer)

d. Overview of WG applications

Prof. Savary provides detailed information on the number of applications submitted by September 20, 2022. She stresses the fact that this number represents a huge potential for the Action and that defining rules for WG membership should be one of the first tasks for the Core Group and the Management Committee.

e. Proposal for Work and Budget Plan (GP goals, budget allocation to activities)

Discussion on the Work and Budget Plan

Prof. Savary presents a proposal for the Work and Budget Plan for the first Grant Period (GP1). This presentation is followed by a discussion on the goals of GP1. Carlos Ramisch proposes to reformulate the last goal into "Defining the strategy for the development of language resources and tools for new under-resourced languages". The re-formulation proposal is accepted by the Chair and the MC.

The MC accepts the proposed general goals of the Action:

- Establishing working relationships and structuring the community around the Working Groups
- Planning the activity of each Working Group Establishing internal and external communication means
- Extending the Action to new potential countries, languages and dialects
- Understanding the state of the art for the work program of each WG
- Defining the strategy for the development of language resources and tools for new under-resourced languages

Prof. Savary points out that the Work and Budget Plan may still change and will be voted on in the near future, possibly before the start of the grant period on 1/11/22.

f. Options for the next MC meeting and calls for grant applications

Prof. Savary proposes and the MC accepts the following events within GP1:

- **13–14 February 2023:** on-site MC meeting within the first general meeting hosted by University of Paris-Saclay, France. Alternative dates in February and March 2023 were suggested in case travels to Paris around 14 February prove excessively expensive.
- **8–12 May 2023:** Dagstuhl Seminar, an event with a closed list of invitees, but with a large overlap with UniDive members and objectives.
- **Core Group meetings:** November (online), February (on-site), May (online), August (online)
- **WG meeting:** August-September (hybrid)
- **Online webinar**
- **Grants:** STSMs, conference grants.

Prof. Savary presents the first tasks to be performed within the Action:

- Defining the criteria for WG membership
- Developing instruments for triggering contributions and managing expectations (e.g. a survey) and engaging members (webinars, ...)
- Preparing calls for grant applications: STSMs, conference grants (late 2022)
- Writing a meta paper about the Action

Carlos Ramisch asks who will coordinate the first tasks and whether it will be Prof. Savary. She confirms that she will be coordinating these tasks with the help of the Core Group.

g. Any other Business

None.

List of Annexes

- Annex 1 – Meeting Attendance List.
- Annex 2 - Group Pictures.

Minutes prepared by:

- *Action Science Officer*
- *Action Chair*
- *Action Vice Chair*

ANNEX 1 – MEETING ATTENDANCE LIST



This information is collected for the purpose of checking eligibility for reimbursement of your expenses under the COST Associated-Rules-for-COST-Actions-Level-C and, when the meeting takes place in COST premises, for safety purposes in compliance with our legal obligations under Belgian law. It will be kept for the duration of COST audit obligations as mentioned in the privacy notice for e-COST. It won't be transferred to any third party except in case of use for safety purposes where it will be transferred to the landlord of the premises and emergency services.

MEETING ATTENDANCE LIST (1ST MANAGEMENT COMMITTEE MEETING - 2022-09-23)

The attendance list provides the names of the participants who confirmed attendance via their personal e-COST invitation link.

Meeting Title: 1st Management Committee meeting

Meeting Reference: E-COST-MEETING-CA21167-230922-12941442 **Action Number:** N.A.

Meeting Administrator: Andrea Tortajada

E-mail: andrea.tortajada@cost.eu

Management Committee - 1st Management Committee meeting (Start Date: 2022-09-23 End Date: 2022-09-23)

Nr	Participant	Country	Signature
1	Barreiro, Anabela anabela.barreiro@inesc-id.pt	PT	
2	Bobicev, Victoria victoria.bobicev@ia.utm.md	MD	
3	Caftanator, Olesia olesia.caftanator@math.md	MD	
4	Corpas, Gloria gcorpas@uma.es	ES	
5	Cristescu, Mihaela mihaela.ionescu@litere.unibuc.ro	RO	
6	Cvetkoski, Vladimir cvetkoski@ff.ukim.edu.mk	MK	
7	Czerepowicka, Monika czerepowicka@gmail.com	PL	
8	de Lhoneux, Miryam miryam.delhoneux@kuleuven.be	BE	
9	de Marneffe, Marie-Catherine demarneffe.1@osu.edu	BE	
10	Dobrovoljc, Kaja kaja.dobrovoljc@ijs.si	SI	
11	ERYIGIT, GULSEN gulsenc@itu.edu.tr	TR	

This information is collected for the purpose of checking eligibility for reimbursement of your expenses under the COST Annotated-Rules-for-COST-Actions-Lesit-C and, when the meeting takes place in COST premises, for safety purposes in compliance with our legal obligations under Belgian law. It will be kept for the duration of COST audit obligations as mentioned in the privacy notice for e-COST. It won't be transferred to any third party except in case of use for safety purposes where it will be transferred to the landlord of the premises and emergency services.

Management Committee - 1st Management Committee meeting (Start Date: 2022-09-23 End Date: 2022-09-23)

Nr	Participant	Country	Signature
12	Giouli, Paraskevi voula@athenarc.gr	EL	
13	GUNGOR, TUNGA gungort@boun.edu.tr	TR	
14	Hadziahmetovic Jurida, Sanel sanel.h.jurida@untz.ba	BA	
15	Horvath, Csilla csilla.horvath@helsinki.fi	FI	
16	Kallas, Jelena jelena.kallas@eki.ee	EE	
17	Kanishcheva, OIha kanichshevaolga@gmail.com	UA	
18	Kocjan, Kristina krkocjan@ffzg.hr	HR	
19	Kovalevskaitė, Jolanta jolanta.kovalevskaite@vdu.lt	LT	
20	Krek, Simon simon.krek@ijs.si	SI	
21	KRŠTEV, CVETANA cvetana@matf.bg.ac.rs	RS	
22	Lipp, Veronika lipp.veronika@nytud.hu	HU	
23	Lobzhanidze, Irina irina_lobzhanidze@iliauni.edu.ge	GE	
24	Lugano, Giuseppe giuseppe.lugano@cost.eu	XE	
25	Markantonatou, Styliani marks@lisp.athena-innovation.gr	EL	
26	Marković, Aleksandra aleksandra.markovic@isj.sanu.ac.rs	RS	

This information is collected for the purpose of checking eligibility for reimbursement of your expenses under the COST Associated Rules for COST Actions under COST, when the meeting takes place in COST premises, for safety purposes in accordance with our legal obligations under Belgian law. It will be kept for the duration of COST activities, as mentioned in the privacy notice for COST. It will be transferred to any third party should it come of use for safety purposes where it will be transferred to the extent of the premises and emergency services.

Management Committee - 1st Management Committee meeting (Start Date: 2022-09-23 End Date: 2022-09-23)

Nr	Participant	Country	Signature
27	Melnik, Nuri nuri@openu.ac.il	IL	
28	Mishkovski, Igor igor.mishkovski@finki.ukim.mk	MK	
29	MITITELU, Virginica vegi@tracsi.ro	RO	
30	Nivre, Joakim joakim.nivre@ingfll.uu.se	SE	
31	Ojha, Abul Kumar shashwat@k@gmail.com	IE	
32	Øvretid, Lija lija@ifi.uio.no	NO	
33	Ramisch, Carlos carlos.ramisch@le-lab.fr	FR	
34	Samarzic, Tanja tanja.samarzic@uzh.ch	CH	
35	Sanguinetti, Manuela manuela.sanguinetti@unica.it	IT	
36	Savary, Agata agata.savary@universite-paris-saclay.fr	FR	
37	Shvedova, Maria corpus-textiv@gmail.com	UA	
38	Stoyanova, Ivailina iva@dci.bas.bg	BG	
39	Tani, Marc marc.tani@um.edu.mt	mt	
40	Tiberius, Carole carole.tiberius@vdnt.org	NL	
41	van der Plas, Lonneke lonneke.vanderplas@idisp.ch	CH	

This information is collected for the purpose of checking eligibility for reimbursement of your expenses under the COST Associated-Rules-for-COST-Actions-Level-C and, what the meeting takes place in COST premises, for safety purposes in compliance with our legal obligations under Belgian law. It will be kept for the duration of COST audit obligations as mentioned in the privacy notice for +COST. It won't be transferred to any third party except in case of use for safety purposes where it will be transferred to the landlord of the premises and emergency services.

Management Committee - 1st Management Committee meeting (Start Date: 2022-09-23 End Date: 2022-09-23)

Nr	Participant	Country	Signature
42	Vulić, Ivan lv250@cam.ac.uk	UK	
43	Wróblewska, Alina alina@ipipan.waw.pl	PL	
44	Zeman, Daniel zeman@ufal.mff.cuni.cz	CZ	
45	LEKA, ELVA elva.leka@fjfm.edu.al	AL	
46			
47			
48			
49			

Country Codes: Albania (AL), Austria (AT), Belgium (BE), Bosnia and Herzegovina (BA), Bulgaria (BG), Croatia (HR), Cyprus (CY), Czech Republic (CZ), Denmark (DK), Estonia (EE), Finland (FI), France (FR), Germany (DE), Greece (EL), Hungary (HU), Iceland (IS), Ireland (IE), Israel (IL), Italy (IT), Latvia (LV), Lithuania (LT), Luxembourg (LU), Malta (MT), Montenegro (ME), The Netherlands (NL), the North Republic of Macedonia (MK), Norway (NO), Poland (PL), Portugal (PT), The Republic of Moldova (MD), Romania (RO), Serbia (RS), Slovakia (SK), Slovenia (SI), Spain (ES), Sweden (SE), Switzerland (CH), Turkey (TR), United Kingdom (UK).

Meeting Secretary

(Chair or local organiser)

Name + signature

ANNEX 2 - GROUP PICTURES

The group picture was taken in multiple shots and made available to the group.

